

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<p>(1) Topic (one sentence description of the decision being sought)</p> <p>(2) Who will take decision</p> <p>(3) Give date or period within which decision is to be taken</p> <p>(4) Directorate contact (include e-mail and telephone)</p>	<p>(5) Principal Groups/Organisations to be consulted before decision is made</p> <p>(6) Method of consultation (external only [if applicable])</p>	<p>(7) Name of person(s) to whom representations can be made (e-mail/telephone)</p> <p>(8) When should they be made by (closing date)</p>	<p>(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision</p> <p>(10) Is this information unrestricted or exempt?</p> <p>(11) Date first entered in Notice</p>
<p>KEY 11/19/20</p> <p>(1) To approve the award of a new heating services contract in respect of Council-owned housing</p> <p>(2) Cabinet</p> <p>(3) 5 August 2019 (Special meeting)</p> <p>(4) Louise Taylor, Strategic Housing Manager – 01304 872258; <a href="mailto:louisej.taylor@dover.gov.uk">louisej.taylor@dover.gov.uk</a></p>	<p>(5) Tenant representatives were consulted on the service specification and the Council has led the procurement process</p> <p>(6) Not applicable.</p>	<p>(7) Louise Taylor, Strategic Housing Manager – 01304 872258</p> <p>(8) 22 July 2019</p>	<p>(9) Report to Cabinet</p> <p>(10) Exempt (due to the inclusion of tender prices and evaluation)</p> <p>(11) 5 July 2019</p>
<p><b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)</p> <p>The existing contract for heating system boiler replacements and servicing expires on 3 July 2019. Work to procure a new contract has therefore been undertaken and tenders have been received and evaluated. Following service of an 'intention to award' notice, the Council is required to implement a 'stand-still' period during which unsuccessful tenderers may challenge the decision. A decision is being sought from Cabinet to award the contract at the end of this period.</p>			
<p><b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>The current contract for gas servicing and repairs expires on 3 July 2019 and interim arrangements have been put in place to cover the period between 3 July and the mobilisation of the new contract. The decision needs to be made to award the contract in order to allow the new contractor to make arrangements to commence delivery of the service as quickly as possible.</p>			